**Workshop/Assembly Request Form**

School or Organization (required)

Address

School Official/Primary Contact (required)

What is your relationship to the girls? (required)

Primary Phone Number

Secondary Phone Number

Email (required)

*We will send invoices to the email address provided above. If we send invoices to a different address, please provide it below.*

Invoice Email

Which workshop topic(s) are you interested in scheduling? (read more about each workshop on our website at <http://genaustin.org/what-we-do/girl-talk-workshops/>)

[ ] Friendship

[ ] Body Positivity

[ ] Stress Management

[ ] Social Media

[ ] Healthy Relationships

[ ] Communication

[ ]  Adult/Parent Workshop

AND MORE! – Please let us know if there is something specific that is not listed here that you would like to be addressed during a workshop.

\*Please note – we are able to incorporate technology into these workshops upon request.

How many girls TOTAL would you like to serve? Workshops can accommodate 10-300 girls. (required)

What are the grade(s) of the girls? Workshops are designed for girls in grades 3-12. (required)

Now, let us know some dates that work for you. Our calendars fill up fast, so please be as specific as possible! We can be available during and afterschool hours. Workshops typically range from 45-90 minutes.

1st choice: Date       Time

2nd choice: Date       Time

Please describe the space in which your workshop will take place. Is there a white or chalk board available? Desks or tables? Projector? Smart Board?

Is there anything you would like us to know about your school/program’s environment? Are there particular issues girls are facing that you would like for us to address? Anything else we should know?

Each workshop costs $99. We do have limited financial assistance available.

Please let me know if you need assistance.

By submitting this workshop reservation form, you agree to:

* Provide a private space for the workshop (like a classroom)
* Recruit a minimum of 10 girls
* Communicate schedule changes to a confirmed workshop at least one week in advance